CONSTITUTION OF THE GRADUATE STUDENT ASSOCIATION
UNIVERSITY OF NEBRASKA MEDICAL CENTER

PREAMBLE
We, the Graduate Students of the University of Nebraska Medical Center, in our efforts to secure a more significant and meaningful voice in the essence of our respective disciplines, programs, working assignments and related concerns, do hereby subscribe to and conclude the following constitution:

Article I. Name
The name of the organization shall be the Graduate Student Association of the University of Nebraska Medical Center. (Hereinafter referred to as the GSA-UNMC.)

Article II. Purpose
Section I. To serve as a voice for graduate students.
Section II. To promote a closer relationship among graduate students at the University of Nebraska Medical Center.
Section III. To investigate problems unique to graduate students at the University of Nebraska Medical Center and propose solutions to these problems.
Section IV. To be a resource for the community in order that students and the University Medical Center play a relevant role in society.

Article III. Membership
Membership shall be open to all students currently enrolled or pursuing an approved graduate program in those departments of the Graduate College (including the various divisions of the Medical Sciences Interdepartmental Area) will participate in the GSA-UNMC.

Article IV. Executive Committee
The Executive Committee is the representative and deliberative organization of the Graduate Student Association.

Section I. Membership
A. There shall be two official representatives to the Executive Committee from each graduate department or division of the Medical Sciences. The departmental graduate students shall conduct such elections prior to the
Monday of the third full week of March and send the results to the GSA-UNMC.

B. In the event that there is not enough interest in the GSA-UNMC to hold elections, each member that is not continuing on the Executive Council will solicit replacements from their department to fill their empty seat.

C. Determination of a quorum (defined as a majority plus one) at meetings of the Executive Council shall be made on the basis of the number of departments and/or divisions which have sent in the names of their official departmental representatives by the procedures described above.

Section II. Officers of the Executive Council:

The officers of the Executive Council shall be designated as follows: a President, a Vice President, a Secretary, a Treasurer, and a Social Chair. The duties and responsibilities of the officers shall be defined as follows:

A. President:
   1. To preside over general meetings of the Executive Council.
   2. To serve in an ex-officio capacity on all Executive Council Standing Committees.
   3. To serve as the student representative to the UNMC Executive Graduate Council.
   4. To write and submit an annual report to the Dean of the Graduate School.
   5. To provide an agenda for each meeting in the following form:
      
      Graduate Student Association Agenda
      time/date/place
      -roll call
      -approval of minutes
      -treasurer's report
      -committee reports
      -old business
      -new business
      -adjourn
   6. Such other responsibilities as authorized by the Executive Council. Authorization may be reviewed by the Executive Council as necessary.

B. Vice President:
   1. To assume the responsibilities of the President in the event of his or her absence.
   2. To coordinate and direct the activities of the Rules and Election Committees of the Executive Council.

C. Secretary:
   1. To circulate a sign-in sheet at regular meetings of the Executive Council.
2. To record and file records of the activities of the Executive Council and its agencies. Minutes of the meetings should be sent to all members within a reasonable time.
3. To handle all correspondence and maintain a record file of all correspondence.

D. Treasurer:
1. To collect, keep records of, and arrange safe keeping of such monies as the Executive Council may obtain.
2. To disburse, at the direction of the President with approval of the Executive Council, such monies as are required to meet the obligations of the Executive Council.
3. To report to the Executive Council for approval at all regular meetings, all income and expenses, and to maintain records of all transactions.
4. To maintain financial records for inspection at any time by members of the Executive Council.

D. Social Chair:
1. To chair the Social Committee and fulfill any responsibilities therein.

Section III. Election of Executive Council Officers:

A. The President of the Executive Council shall be elected as follows:
   1. Nomination shall be accepted from the Executive Council no later than two meetings before the general election.
   2. Above nominees shall be graduate students who are planning to be enrolled in the Graduate College for the upcoming academic year.
   3. Above nominees shall be past or present members of the GSA.
   4. Elections shall be held at the meeting following the meeting prescribed in Section III.A. above.
   5. Each member of the Executive Council shall have one vote.
   6. The President shall vote only in case of a tie.
   7. The President shall serve no more than two consecutive terms.
   8. If for some reason the elected President is unable to fulfill his or her term in office, the Vice-President will automatically assume the duties of the President until the next designated election.

B. Other officers of the Executive Council shall be nominated and elected by the Executive Council as follows:
   1. Nominations shall be accepted from the Executive Council the first meeting following the general election.
   2. Above nominees shall be graduate students who are planning to be enrolled in the Graduate College for the entire academic year.
   3. Elections shall be held at the meeting following the meeting prescribed in Section III.B.1. above.
   4. Each member of the Executive Council shall have one vote.
5. If for any reason an officer cannot serve out his term, an officer may be elected by the Executive Council, at the next regular meeting of the Executive Council, as his or her replacement.

Section IV. Meetings:

A. Meetings of the Executive Council shall be open to all members of the UNMC-GSA.
B. The date and time for hearings shall be posted at least a week in advance of the meetings so that department representatives can convey this information to individual students in their departments.

Article V. Standing Committees of the Executive Council

Section I. Membership:

Membership of Standing Committees shall be determined by the President subject to the approval of the Executive Council.

Section II. The following Standing Committees shall be established at the first meeting of the Executive Council.

A. Rules Committee.
   Shall consist of two members elected from the Executive Council. It shall prescribe all general and special rules of procedure necessary for the orderly consideration of Executive Council business. All questions of a procedural or legal nature are directed to the Rules Committee.
B. Election Committee.
   Shall consist of two members elected from the Executive Council. It shall be responsible for overseeing the annual elections of the Executive Council representatives and special elections needed to fill vacancies. All questions regarding Executive Council membership are directed to the Election Committee.
C. Social Committee.
   Shall consist of two members elected from the Executive Council. It shall be chaired by the social chair. It shall be responsible for organizing social events.
D. Other Committees.
   The Executive Council may establish such other standing or temporary committees as its business requires.
E. All committees shall be required to report back to the Executive Council on a regular basis.

Article VI. Representatives to the Graduate Council
Section I. The Graduate Student Organizations shall have representation on the Executive Graduate Council as provided for in the System-wide Governance Document dated April 7, 1973, as modified on June 18, 1973.

Section II. GSA (UNMC) representatives shall be elected at-large from the Graduate Student body (GSA-UNMC).

Article VII. Terms of Office

Section I. All elected officials of the Executive Council shall be elected for the term of one year.

Section II. Nominations and elections shall be held in the manner prescribed in Article IV. Section III.

Section III. All officers are eligible for reelection provided their status as a graduate student does not change.

Article VIII. Amendments and Ratifications

Section I. Amendments: Amendments to this constitution may be added subject to a two-thirds vote of those present and voting at any Executive Council meeting provided that the proposed amendment has been presented at a prior meeting of the GSA-UNMC.

Section II. Ratification: This constitution shall be ratified by a majority vote of the graduate students voting at the University of Nebraska Medical Center. All departmental representatives shall have received and circulated a copy of this draft at least one week prior to that vote.