

### Position Description User Activity Access

User Type Activity	Facilitator	Manager	Position Description Creator	Requisition Creator
REQUISITIONS/APPLICANTS - General	Yes	Yes	No	Requisitions only
POSITION DESCRIPTIONS - General	Yes	Yes	Yes	Search for Position Descriptions only
Position Descriptions - Communication with HR	Yes	Yes	No	No
Position Descriptions - Communication within Department	Yes	Yes	Yes	No
Position Descriptions - Approve before Final Approve of HR	Yes	Yes	No	No
Requisitions - Create Requisition from Position Description (non Faculty only)	Yes	Yes	No	Yes
Requisitions - Create Requisition from Previous (Faculty only)	Yes	Yes	No	Yes
Requisitions - Create Requisition from Template (Faculty only)	Yes	Yes	No	Yes
Requisitions - Reviewing Applicants for a Posting	Yes	Yes	No	No
Position Descriptions - Search Position Descriptions	Yes	Yes	Yes	Yes